

‘Lake Mountain’ School District

1307 Commerce Dr, Saratoga Springs, UT 84045

Dec 8, 2025

Application for Superintendent of Schools

Announcement:

The ‘Lake Mountain’ School District Board of Education, Saratoga Springs, Utah is seeking qualified candidates for the position of Superintendent of Schools. The person selected will be the first superintendent in this new district created when voters in the communities of Cedar Fort, Eagle Mountain, Fairfield, and Saratoga Springs voted to create their own district.

Starting Date:

Anticipated start date: On or before July 1, 2026.

Salary and Benefits:

The compensation package will be competitive for the size of the school district in Utah and will be determined by professional preparation and successful experience in educational administration, as well as other pertinent qualifications. In compliance with Utah law, superintendents receive two-year contracts.

Basic Requirements:

1. Applicants must have or be qualified to obtain a Utah administrative license.
2. A master’s degree is required. Additional education or experience preferred.

A successful record of administrative experience and accomplishments required.

3. Applicants must have demonstrable experience as a leader of a sizable organization. Leadership experience in a K-12 school system is preferred.

Requirements: A complete application consists of:

1. A formal letter indicating your desire to be considered as a candidate for the position of Superintendent of Schools of 'Lake Mountain' School District.
2. A completed superintendent application form.
3. A complete set of current credentials, administrative qualifications, and transcripts from universities where you earned your degrees.
4. Three professional letters of recommendation.
5. Current résumé including accomplishments as an administrator and a statement of your educational philosophy, how you have successfully used data in the past and what your focus would be for the district.

Deadline: A single PDF file with all requirements must be received by 5:00 p.m. on Friday January 9, 2026.

Note: An incomplete document may subject the candidate to disqualification.

The application should be sent to:

Richard Stowell

Executive Director of Utah School Boards Association

rstowell@usba.cc

801-878-0860

www.usba.cc

860 East 9085 South Sandy, Utah 84094

Questions should be directed to Mr. Richard Stowell. Do not contact district or board members directly.

Lake Mountain School District

1307 Commerce Dr #200, Saratoga Springs, UT 84045

Superintendent of Schools Application

1. Name of Applicant _____ Date _____
2. Address _____
Street City State Zip
3. Certificates or educator license(s) _____
4. Degrees: BS _____ MS _____ EdD, PhD, JD _____
University / Year University, Year University, Year
5. Current Position _____ Years in current position _____
6. Total Number of Years in Education _____
7. Work Experience (up to your last 6 positions)

[illegible]

The following questions are open-ended and give you the chance to highlight your strengths, experiences, and vision. We encourage detailed and reflective responses.

- 1) What is your primary motivation in seeking the position of superintendent of this fast-growing district?
- 2) What is the individual and collective role of the superintendent and the school board?
- 3) What is your strategy for advancing intentional innovation?

4) What is your strategy for fostering collaboration?

5) What is your strategy for developing a culture of accountability?

6) One of our district's challenges is growth. How would you address and manage this challenge?

- 7) Describe your approach to evaluating and developing leaders.
- 8) How do you actively engage and build trust with our communities: staff, families, and elected leaders?
- 9) How do you utilize data to ensure consistent instructional quality across multiple schools with diverse needs?

10) Describe a leadership decision you would change if you could go back. What did you learn from it?

Please respond to the following questions by placing a check mark in the appropriate column. (For each question answered “yes” attach to this form a detailed explanation describing the date, circumstances and persons involved in each such occurrence.)

Question	Yes	No
Have your credentials ever been suspended or revoked?		
Have you ever been dismissed from or not re-employed in any teaching position or resigned after being notified that personnel action was to be taken?		
Have you ever terminated your contract before the end of the contract year?		
Have you ever been charged/convicted of a misdemeanor?		
Have you ever been charged/convicted of a felony?		
Have you ever negotiated a plea or entered into a plea in abeyance?		
Have you ever been convicted of any criminal offense other than a traffic violation?		
Are you currently under investigation or have you ever been disciplined by UPPAC or any state education agency?		
Are you a past employee of the school district? If yes, under what name were you employed? Do you claim Veteran's Preference? If yes, are you claiming as a veteran or as an un-remarried surviving spouse of a veteran?		
Do you claim Disabled Veteran's Preference? If yes, are you claiming as a disabled veteran, as a spouse of a disabled veteran, as a spouse of a disabled veteran not gainfully employed due to a military related disability, or as an un-remarried surviving spouse of a disabled veteran? Persons claiming veteran's or disabled veteran's preference must submit a photocopy of their honorable discharge (such as DD-214) showing the dates of service with each application form. Veterans claiming disability must also submit a letter of verification of 30% or more disability from the Veteran's administration dated within the last 90 days.		
Do you have any relatives presently working for Alpine School District (the Lake Mountain School District)? If yes please list names, relationships, and assignments of each relative. (For the purpose of this application, relatives include the following: Father, mother, husband, wife, son, daughter, sister, uncle, aunt, nephew, niece, first cousin, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, or daughter-in-law.		

‘Lake Mountain’ School District

Persons claiming Veteran's or Disabled Veteran's Preference must contact the Human Resource Services. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the interview process should notify Richard Stowell at rstowell@usba.cc.

Your application will not be rejected because of your race, color, national origin, religion, sex, or age. No qualified individual with a disability shall be discriminated against if they can perform the essential functions of the position with reasonable accommodation.

‘LAKE MOUNTAIN’ SCHOOL DISTRICT - INFORMED CONSENT AND RELEASE OF LIABILITY

I HEREBY CERTIFY that all statements made hereon are true and correct to the best of my knowledge and authorize the Board President of ‘Lake Mountain’ School District or her designee to investigate either orally or in writing any and all of my past and present work and education records to ascertain any and all information which may be pertinent to my employment qualifications.

I HEREBY AUTHORIZE the Board President of ‘Lake Mountain’ School District or her designee to request a search of law enforcement records relating to me.

I HEREBY AUTHORIZE the release of any and all information relating to me, whether the same is of record or not, and **I DO HEREBY RELEASE** from all liability persons and organizations reporting information required by this application.

I understand that any false statements or deliberate material omissions may be sufficient cause for dismissal or disqualification from employment consideration. I hereby waive any right to see any written materials submitted to the district in response to the above inquiries or notes of any oral communication related to such inquiries. I understand that if I am hired by the district any information received in response to the above inquiries will be placed in my personnel file and that I have no right to inspect such material. In the event ‘Lake Mountain’ School District employs me, I also give my permission for the Board President or her designee to provide on request from future perspective employers any information relating to employment with ‘Lake Mountain’ School District.

‘Lake Mountain’ District has permission to release my name, address, and telephone number to other prospective employers and to educationally oriented organizations considered by the district to have a legitimate need for such information ____ Yes ____ No

Please note that application materials submitted will not be returned to applicants.

I attest that all responses in this application reflect my own original thinking and were not created or generated by artificial intelligence systems; AI tools may have been used solely for editing or proofreading purposes. ____ Yes ____ No

Signature:	
Date:	
Home Phone:	
Business Phone:	
Cell Phone:	
Email Address:	

**Board of Education: Julie King, President · Matt Isaacson, Vice President ·
Julie Myers · Charity Judkins · Ilene Strong · Melissa Sauser · Joylin Lincoln**