



Murray City School District

BUSINESS ADMINISTRATOR APPLICATION

APPLICANT INFORMATION

Name: _____
 Address: _____
 Phone Number: _____
 Email Address: _____

BACKGROUND

Do you have the legal right to work in the United States? Yes No
*Proof of citizenship or immigration status must be submitted when hired.
 If you do not have a current INS Authorization, employment will not be offered.*

Have you ever been convicted of a violation of law other than a minor traffic violation? Yes No

Have you ever pleaded guilty and had your guilty plea held in abeyance in a criminal proceeding? Yes No

Have you ever been placed on probation in conjunction with a criminal charge or conviction? Yes No

Are there any criminal charges or proceedings pending against you? Yes No

Have you ever been refused tenure, non-renewed, suspended, or terminated? Yes No

Have you ever had any action, sanction, or discipline taken against a professional license, or are you currently under investigation? Yes No

If you have answered yes to any of the above, provide a statement explaining the circumstances.

Do you have any relatives employed by Murray City School District? Yes No
If Yes, who? _____

EDUCATION (list all degrees, licenses/certifications you hold)

Degree/License/Certification	University/Program Completed	Year Received

EMPLOYMENT INFORMATION

Current Employer: _____
 Current Position: _____
 Years in Current Position: _____
 Supervisor Contact: _____

By submitting this Business Administrator Application Packet, I certify that all the information I have provided is correct and complete to the best of my knowledge. I understand that providing false or misleading information on this or other employment documents, including health insurance applications, will disqualify my application and provide sufficient grounds for my dismissal should I be hired. I hereby authorize Murray City School District to conduct an investigation of my background, including a criminal background check in accordance with Utah State Law, and authorize the release of information in connection with the application by former employers and supervisors. I further agree to indemnify and hold harmless these former employers and supervisors for any action initiated in conjunction with their release of this information.

Applicant Signature: _____ Date: _____

MURRAY CITY SCHOOL DISTRICT is an equal opportunity employer. Applicants are considered on the basis of employment qualifications without regard to age, color, disability, gender, gender identity, genetic information, national origin, pregnancy, race, religion, sex, sexual orientation, or veteran status.

Inquiries regarding Murray City School District's Business Administrator Search may be addressed to:
rstowell@usba.cc