**SUPERINTENDENT APPLICATION**

**PROVO SCHOOL DISTRICT**

**Provo, Utah**

**Deadline March 15, 2012**

1. **PERSONAL INFORMATION**  Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Present Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State \_\_\_\_\_\_\_\_ Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ e-mail address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Present Position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **EDUCATIONAL PREPARATION**

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| --- | --- | --- | --- | --- | --- |
| Institution of Higher Learning | LocationCity and State | Degree | Major | Minor | Honors |
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1. **PROFESSIONAL EXPERIENCE**

Employment History (including administrative assignments, financial management and/or

 technology assignments and educational leadership):

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| --- | --- | --- |
| Employer (including address  and supervisor) | Major Responsibilities and Accomplishments | Dates |
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 Other Professional Experience:

Provo School District welcomes candidates without traditional K-12 educational experience. Please explain your training, background and qualifications.

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1. **ADDITIONAL INFORMATION:**

Please tell us any additional qualifications or explain what qualifies you for Superintendent such as:

Foreign language, special education, vocational education, information technology, etc .Please list them below. Please list any other additional information.

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1. **IN ONE PAGE OR LESS ON A SEPARATE PAGE PLEASE RESPOND TO THE FOLLOWING QUESTIONS:**
2. How have you measured and improved morale with all employees in your organization?
3. What is the role of technology in a public school district and how would you measure its effectiveness?
4. **LICENSE INFORMATION**

Check the licenses you now hold:

 Elementary Administration Librarian Speech and Hearing

 Secondary Counselor Remedial Reading Special Education

 Early Childhood Other ­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(List additional information under Section D)

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| --- | --- | --- | --- |
| Kind of License | Date Effective | State Issued by | Additional Description |
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1. **GIVE THREE PROFESSIONAL REFERENCES THAT WE MAY CONTACT**

|  |  |  |
| --- | --- | --- |
| Name | Address and Telephone Number | Position or Occupation |
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1. **LIST RELATIVES NOW EMPLOYED IN THE PROVO SCHOOL DISTRICT**

|  |  |  |
| --- | --- | --- |
| Name | Relationship | Where Employed |
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1. **PLEASE INITIAL YOUR RESPONSE TO EACH OF THE FOLLOWING:**

Yes \_\_\_ No \_\_\_ 1. Have you ever been convicted of a felony or a crime of moral turpitude?

 If yes, write explanation on back of application

Yes \_\_\_ No \_\_\_ 2. Are you a U.S. Citizen?

Yes \_\_\_ No \_\_\_ 3. If you are not a U.S. Citizen, have you received INS Authorization to work in the United States?

 Yes \_\_\_ No \_\_\_ 4. Do you understand that you are responsible to complete the following prior to receipt of your first

 Pay check once hired:

1. Complete the Federal I-9 “Employment Eligibility Verification” forms and supply the appropriate documents.
2. Complete the required fingerprinting that facilitates a criminal background check.
3. Provide a current Utah State Administrative Certificate or a letter of Authorization from the State Board of Education.

Yes \_\_\_ No \_\_\_ 5. Are you willing to have your home address and telephone number listed in the district employee directory

 during the duration of your employment with the Provo School District?

1. **BACKGROUND/REFERENCE INFORMATION**

 Indicate the circumstance, if any, where you were formally disciplined for behavior or performance on the job.

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 Have you ever been dismissed from employment? If so, describe circumstances and identify employer:

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Have you ever left an employer to avoid disciplinary measures? If so describe circumstances and identify employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 Have you ever been charged with misconduct by another employee or employer for which an investigation

 substantiated the charge? If so describe circumstances and indicate employer.

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 I certify that answers given herein are true and complete to the best of my knowledge. In the event of employment,

 I understand that false or misleading information given may result in discharge.

 Print Full Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 SIGNATURE OF APPLICANT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Please return this form and all Application materials by March 15, 2012 to:

 Mr. Richard Stowell

 860 East 9085 South

 Sandy, UT 84094