

## **Announcement of Position**

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### ***Superintendent of Schools***

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***Piute County School District  
P.O. Box 69  
Junction, Utah 84740***

***Piute County School District  
Junction, Utah***

## **ANNOUNCEMENT OF POSITION**

### **To All Prospective Candidates:**

The Piute County School District Board of Education is seeking qualified candidates for the position of Superintendent of Schools.

Please address applications, credentials and requests to:

***Richard C. Stowell, Executive Director  
Utah School Board Association  
860 East 9085 South  
Sandy, Utah 84095  
(801) 878-0680  
www.usba.cc***

All applications and materials will be reviewed by the Board of Education. Those candidates most qualified will be granted an interview with the Piute County Board of Education.

### **Piute County Board of Education**

Elva Nielson, President  
Rickey Dalton, Vice President  
Derrin Jensen  
Erin Jensen  
Roger Westwood

***Piute County School District is an  
Equal Opportunity Employer***

## **DEADLINES**

All applications and other materials must arrive at the office of the Utah School Board Association no later than 4:00 p.m. on Friday, April 13, 2012.

The desired starting date for new Superintendent is July 1, 2012.

## **APPLICATION AND SELECTION PROCEDURES**

### **CANDIDATES SHOULD SUBMIT A FORMAL APPLICATION, WHICH INCLUDES:**

1. A letter setting forth in detail their:
  - a. Personal philosophy of education.
  - b. Special competencies which qualify them for the superintendency.
  - c. Interest in this particular position.
2. A current resume in which professional preparation, experience, and a record of scholarly achievement are clearly detailed.
3. A minimum of four current Letters of Recommendation.
4. Transcripts of all college and university credits.
5. A Superintendent Application Form completed in full. This form is available on the Utah School Boards Association (USBA) website at [www.usba.cc](http://www.usba.cc)

Applications will be reviewed as they are received, and each candidate will be informed concerning the receipt of the application materials.

The Piute County Board of Education will individually review applications of all candidates. After reviewing applications and qualifications, the board may gather additional data concerning candidates.

Finalist candidates will be invited for interviews. The Board will then select the candidate of its choice for the position.

All candidates will be notified concerning the Board's choice, and the Board will introduce the new Superintendent to the community in an appropriate setting.

The starting date for the new Superintendent is July 1, 2012.

## **SALARY AND BENEFITS**

The salary, for this position will be \$80,000 - \$82,000

- Group Health Insurance - Medical and Dental
- Long Term Disability and Life Insurance
- State Retirement System including 401K Retirement Account
- Vehicle is furnished for Official Business

## **QUALIFICATIONS**

The Piute County Board of Education has determined that the successful candidate must be exemplary in the areas of leadership, management, personal characteristics, community relations, Board/Superintendent relations, and school finance.

The Board of Education is looking for a superintendent who is:

- A team player comfortable with shared decision-making
- A decisive leader
- A creative thinker
- A good listener who is accessible and willing to communicate openly with staff
- A self-confident manager who builds confidence in others
- An even-tempered administrator who creates an atmosphere of trust and mutual respect
- A mediator who respects and accommodates differing points of view
- A goal setter and long-range planner
- A promoter of staff development and professional growth
- An advocate for schools and students
- An executive capable of inspiring community confidence
- An innovator who explores options and develops recommendations for the Board of Education
- An effective communicator on both private and public levels
- A successful lobbyist for school funding
- An excellent fiscal manager with budgeting acumen

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. The Board shall employ a Superintendent of Schools for such term as may be provided by law and such compensation as it may determine.
2. The Superintendent of Schools shall be the executive and administrative officer of the Board of Education. He/she acts under delegated authority of the Board, except in the preparation of the budget.
3. As the executive and administrative officer of the Board, he/she shall have the supervision and the direction of the entire school system.
4. The candidate shall be present at all meetings of the Board except when his/her own election, tenure, efficiency, or salary is being discussed.
5. The candidate shall be directly responsible to the Board for the conduct of the schools and for such duties pertaining thereto, as the Board may direct.
6. With the advice and consent of the Board and with assistance of the principals, he/she shall nominate, assign, and transfer all teachers and other employees and delegate to them their responsibility.
7. The candidate shall provide, with the assistance of principals, a system for evaluating the services of teachers. All applications for position in the school system shall be referred to him/her.
8. He/she shall fill vacancies during the school year as they may occur until a subsequent meeting of the Board, and shall make such other temporary arrangements or adjustments of the school program as he/she may deem proper.

9. In collaboration with the professional members of the staff, the superintendent shall continuously initiate and present to the Board such policies and plans as will serve to improve the public schools.
10. The candidate shall make such reports to the Board of the conditions of the schools that he/she may deem necessary or that the Board may request.
11. He/she shall inform the Board frequently, and in as much detail as consistent with an adequate understanding of the progress of the school and the activities of its agents.
12. The candidate shall prepare the annual budget and present it in accordance with the law and shall serve as budget officer of the school district; and shall exercise general supervision of the business of the school system.
13. He/she shall promote in-service training of personnel; recommend salary schedules, textbooks, school supplies, and equipment.
14. The candidate shall give such instructions to school employees as may be necessary to make fully effective these policies, and any additional instruments of control established by the Board.
15. In all matters not covered by these regulations, he/she shall act on his/her own discretion if action is necessary; but shall report his/her action to the Board for its information and approval.
16. The candidate shall perform such other duties as he/she may deem advisable or as may be required of him/her by the Board or by law.

## **PIUTE COUNTY SCHOOL DISTRICT**

### **School Facilities**

Circleville Elementary (K-6)	Piute High School (7-12)
Oscarson Elementary (k-6)	District Office

### **Student Year- End Enrollment**

2010-2011	350	2011-2012	357
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### **District Staff (FTE)**

Instruction	41.5	Administration	3.5
Support	1.5	Support	3
Student Support Services 12			

### **Fiscal 2010-11 Tax Rates**

District	.006677	State Average	.006966
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## PIUTE AT A GLANCE

Junction is the County seat of Piute County and is located on scenic, historic Highway 89 in Central Utah. Highway 89 is the gateway to many Utah National Parks including Bryce (57 miles), Cedar Breaks (85 miles), Zion (100 miles) and the North Rim of the Grand Canyon (183 miles).

On April 21, 1869, Probate Judge Joseph H. Wing, proceeded to organize the County of Piute, Territory of Utah, at Bullion City. The name Piute was taken from the Piute Indian Tribe, the name Bullion from the gold-laden mountains of the Tushar Range. Today Bullion City no longer exists but Piute County is one of Utah's most promising counties.

Junction is surrounded by the Fish lake National Forest and other recreational lands. Activities in the area include hiking, fishing, canoeing, skiing, hunting and ATV trail riding. All of these recreational activities are local and all are nearby. Junction is a stop on the famous Piute ATV trail and is centrally located to all riding areas (15 miles south of Marysvale, 40 miles south of Richfield).

Agriculture has long been a mainstay in the Piute County economy. Livestock and dairying have been the major emphasis in agricultural activities. With the recent rapid rises in meat prices and the steady although less spectacular rises in dairy prices, the emphasis will undoubtedly be even more on livestock and dairying. Hay, grain and pasture have been principal crops and all are produced to be used in livestock and dairy production.

Piute County is blessed with pure air, clean, clear water, many national parks and beautiful mountain scenery. Piute is rich with natural resources for improved agriculture, increased mining activity, and unlimited development possibilities for outdoor recreation. With a ready, capable, and willing labor force looking for expanded job opportunities, Piute County has a promising future.



