

JOB ANNOUNCEMENT

The Utah School Boards Association is seeking an Associate Executive Director for Legislative Services and Executive Director of the Utah School Superintendents Association.

I. The following is a list of desired qualifications:

1. An established reputation of possessing high moral, ethical and professional standards.
2. Personal qualities which earn the trust, respect, and confidence of school board members, school district superintendents, Business administrators, Utah State Office of Education, members of the Utah legislature, Governor's office, and members of the various committees and organizations which join together in support of public education.
3. Productive experience as a district superintendent working with a Utah district local board of education.
4. Positive and collaborative human relations abilities including effective communication skills with board members, school administrators, and the public in general.
5. A thorough understanding of the Utah legislative process, the desire and ability to work effectively with members of the Utah legislature, and successful lobbying skills.
6. A thorough understanding of educational programs, resources and needs in Utah public school system. A commitment to diligently strive to facilitate the efforts of school district governing bodies and educators.
7. A dynamic and realistic philosophy of education and a clear understanding of the role of school superintendent.
8. A full understanding of the role and responsibilities of district boards of education and a commitment to effectively support boards and board members in their efforts to increase their competencies, effectiveness as well as the promotion of board member and superintendent development. A genuine desire to help school board members and educators succeed in their efforts and responsibilities.

9. An understanding of effective state and local school board policy, skill in policy and legislation development, implementation, and evaluation.
10. A clear understanding and commitment to support of the mission and goals of the Utah School Boards Association and the Utah School Superintendents Association.
11. A team player who is committed to the achievement of organizational needs, goals and objectives.
12. A visionary administrator who strives to be sensitive and perceptive, relative to meeting those needs, goals and objectives.
13. A skilled mediator who is able to provide insight and leadership to conflict resolution.
14. Must possess strong verbal and written communication skills and the ability to represent the organizations effectively through social media and other technology platforms.

II. Application Process and Deadline

Candidates should submit a formal letter of interest in this position to:

Richard Stowell, Executive Director
Utah School Boards Association
860 East 9085 South
Sandy, Utah 84094

Letter of interest must be submitted by 3:00 p.m. Friday, April 8, 2016

III. Salary and Benefits

The salary for this position will be negotiable. Employee benefits are comparable to those offered by most school districts.

IV. The successful candidate will begin July 1, 2016.