



PROVO CITY SCHOOL DISTRICT

ANNOUNCEMENT OF POSITION
SUPERINTENDENT
OF SCHOOLS

STATEMENT OF VACANCY

Provo City District School Board of Education seeks an exceptional leader to fill the position of superintendent of schools. We are committed to hiring a superintendent who prioritizes student success, and is a collaborative partner with teachers and parents to prepare students for life beyond high school graduation. We seek a candidate who communicates clearly, manages operations transparently, and builds a culture supportive of teachers/staff as they do the important work of educating and helping every student achieve at the highest level. The Board of Education encourages all qualified and interested candidates to apply. Candidates with questions or who are in need of additional information may contact Richard Stowell (rstowell@usba.cc), Utah School Boards Association Executive Director.



APPLICANT TIMELINE

March 27, 2023 - Deadline to submit application

May 1, 2023 - New Superintendent announced by Board

July 1, 2023 - New Superintendent assumes official assignment

SALARY & BENEFITS

The compensation package will be competitive for the size and location of the school district in Utah. It will reflect the professional preparation, successful experience, and education administration, as well as other qualifications. In compliance with Utah law, superintendents receive a two-year renewable contract.

BOARD OF EDUCATION

President - District 6
Rebecca Nielsen

District 3
Meg Van Wagenen

Vice President - District 4
Jennifer Partridge

District 5
Teri McCabe

District 1
Lisa Boyce

District 7
Gina Hales

District 2
Melanie Hall

OUR COMMUNITY

Officially organized in 1898, Provo City School District is one of 41 public school districts in Utah. Provo is located in the Utah Valley and is situated between the Wasatch Mountain Range and Utah Lake. This allows for a variety of recreational activities, including hiking, biking, boating, camping, and river rafting. Provo is home to Brigham Young University, and Provo City School District has a strong partnership with both BYU and nearby Utah Valley University.

POSITION REQUIREMENTS

1. A master's degree is required, additional education or experiences preferred.
2. Successful record of administrative experience and accomplishment is required.
3. Applicants must have substantial experience as a leader of a sizable organization.
4. Applicants must have or be qualified to obtain a Utah administrative license.

Questions regarding licenses should be directed to:

Utah State Office of Education
250 East 500 South
PO. Box 144200
Salt Lake City, Utah
84114-4200 Phone: (801)
538-7740

PROFESSIONAL QUALIFICATIONS

- Demonstrates high moral character and ethical behavior
 - Advocates in the community and at the state level for the students, teachers, and staff of the Provo City School District
 - Embraces a collaborative governance model in working with the Board of Education, Business Administrator, and
 - Will assist the board to refine and implement a strategic vision for Provo City School District
 - Will assist the Board in conducting a situational analysis of the district, engaging the community and employees in the process as needed
 - Shows competence in using data systematically to inform instructional organizational decisions and in communicating district progress and decisions or decision making process to all stakeholders using that data
 - Demonstrates competence in helping to develop and adhere to a district budget and maintain financial transparency
 - Builds and maintains mutually beneficial partnerships between Provo City School District, local governments, the business community, and other educational institutions
 - Has knowledge of the legislative process and the ability to develop an effective working relationship with the Utah Legislature, the Utah State Board of Education, the Utah School Superintendents Association, the Utah School Boards Association, and other state entities
- Possesses key educational leadership skills including the ability to:
 - Articulate a clear vision and mission of Provo City School District for educational excellence
 - Problem solves, make decisions, and propose solutions to the Board as appropriate
 - Effectively delegate authority, collaborate with various stakeholder groups, and inspire and gain the trust and confidence of others
 - Communicate effectively and listen, understand, and respect different points of view
 - Create a culture where feedback is encouraged with follow-up communication on the feedback
 - Be an instructional leader that can model best practices in education to increase student engagement and achievement
 - Prioritize a culture of collaboration at all levels at the district including PLCs and SSTs
 - Build a cohesive and results-driven District
 - Understand the unique culture and community in Provo while working together to fulfill district goals and Vision
 - Engage with parents and prioritize community involvement
 - Has prior experience collaborating with employee groups, associations, and unions

APPLICATION REQUIREMENTS

1. A formal letter indicating your desire to be considered as a candidate for the position of superintendent of schools of Provo City School District. Please limit to no more than one page.
2. Current résumé or CV including accomplishments as an administrator and educator. Please limit to no more than ten pages.
3. In a survey conducted for the superintendent search, school district employees and Provo residents indicated that student success and teacher support should be the top priorities of the new superintendent. Write your vision regarding what this will look like as you lead Provo City School District. Include examples from your past experience. Please limit to no more than two pages.
4. Both residents and staff rate moral character, leadership skills, and communication among the most important qualities they hope to see in a new superintendent. Share examples of how you have demonstrated these qualities in the past and how you would use them in leading Provo City School District. Please limit to no more than two pages.
5. A complete set of transcripts.
6. Three professional letters of recommendation.
7. A completed employment application form that can be located at <https://usba.cc/>.

All materials must be submitted in a single electronic PDF file by 4:00pm on or before March 27, 2023. Please submit questions and application materials to Richard Stowell. Do not contact the School District or board members directly.

Richard Stowell (rstowell@usba.cc)
Executive Director Utah School Boards Association
(www.usba.cc)
860 East 9085 South
Sandy, Utah 84094

OUR STAFF

822 + **1,150** = **1,972**

Certified Employees

Classified Employees

Total Employees

GRADUATION RATE

90.9%

Provo School District

88.1%

State

85.3%

Nation

OUR STUDENTS



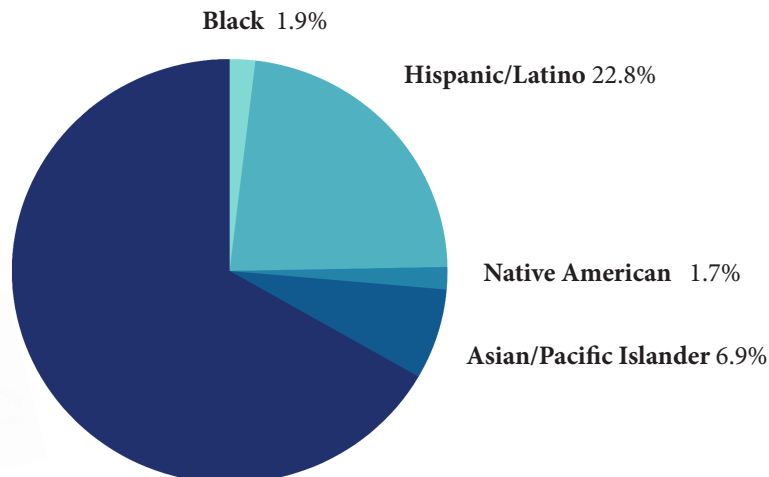
14,052

38% Free and reduced lunch

20% English Language Learners (ELL)

13% Special Education

Caucasian 66.7%



OUR SCHOOLS

- 13 Elementary Schools (5 with DLI programs)
- 2 Middle Schools
- 3 High Schools (including one alternative high school)
- 4 Specialty Schools (including programs at the youth detention center and State Hospital)

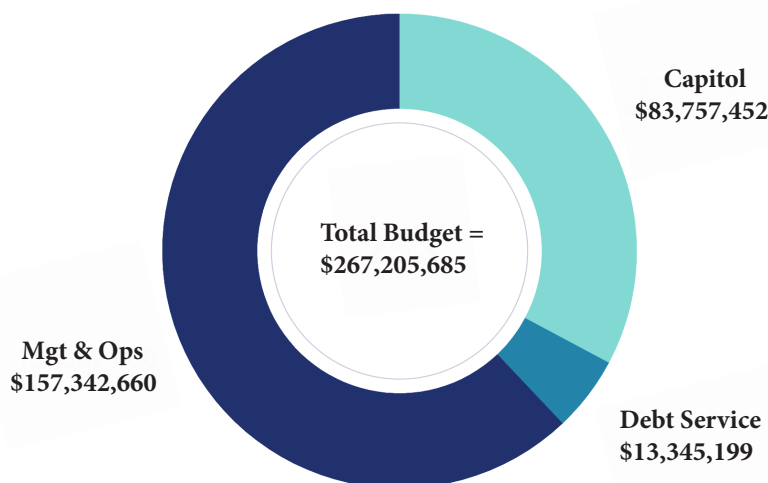
Each school has at least one social worker who assists with social, emotional, mental or behavioral concerns as part of the total educational process.

SPECIAL PROGRAMS

STEM Inclusion Initiative • Beverly Taylor Sorenson Arts Learning Programs (BTSALP) • Provo Center for Advanced Professional Studies (CAPS) • Author Con • eSports • Advancement Via Individual Determination (AVID) • concurrent enrollment • music labs • space labs • Dual Language Immersion (DLI) programs for French, Spanish, Chinese and Portuguese



FINANCIAL INFORMATION



OUR MISSION

In partnership with parents and community, we cultivate highly effective learning environments where all students engage, think, and learn in order to contribute, create and innovate for a lifetime.

AIMS & GOALS

The staff and school board at Provo City School District strive to have every student end each school year having met or exceeded the essential learning standards, fully prepared for the next grade level. In order to fulfill this aim and promote continuous academic improvement, we work hard to create a conducive learning environment by conducting ourselves professionally and with civility, working together as a team, and supporting our teachers in being aligned with research and best practices. The school board strives to provide certainty and stability for the District by prioritizing financial needs, utilizing long-term planning, and being transparent in our dealings.

OUR VALUES

We believe in high expectations for student achievement, growth and development, in providing strong support for teachers and staff, and in the value of parent/family engagement. Provo City School District embraces the following five core values:

1. **Equity:** the distribution of resources to provide equal opportunities based upon the needs of each individual student (USBE)
2. **Transparency:** openness, communication, and accountability
3. **Empowerment:** the process of becoming stronger and more confident
4. **Support:** to promote the interests of, assist, help
5. **Consistency:** uniformity in the application of something, typically that which is necessary for the sake of logic, accuracy, or fairness



