



**1. Other professional Experience:**

Please explain your training, background, and qualifications.

**D. ADDITIONAL INFORMATION:**

List any additional qualifications or experiences that prepare you for this position such as foreign language, business management, financial management, special education, vocational education, information technology, etc.

**E. PLEASE ANSWER THE FOLLOWING QUESTIONS. LIMIT YOUR RESPONSE TO ONE PAGE OR LESS.**

**1. What do you see as being the role of the Business Administrator in a district the size of Box Elder?**

2. Select a leadership quality and expand on it, sharing your philosophy in that area, expertise, and examples of what you've done in the past.

3. Select a "cause" or a reform that you have championed while serving in a previous position. Share with us your experience including any lessons that you learned.

**F. LIST THREE PROFESSIONAL REFERENCES THAT WE MAY CONTACT**

Name	Address and Telephone Number	Position or Occupation

**G. LIST RELATIVES NOW EMPLOYED IN THE SCHOOL DISTRICT**

Name	Relationship	Where Employed

**H. PLEASE INITIAL YOUR RESPONSE TO EACH OF THE FOLLOWING:**

Yes \_\_\_\_\_ No \_\_\_\_\_ 1. Have you ever been charged with or convicted of a felony or crime of moral turpitude?  
Please explain on a separate page.

Yes \_\_\_\_\_ No \_\_\_\_\_ 2. Are you a U.S. Citizen?

Yes \_\_\_\_\_ No \_\_\_\_\_ 3. If you are not a U.S. Citizen, have you received INS Authorization to work in the United States?

**I. PREVIOUS PERFORMANCE INFORMATION**

1. Indicate the circumstance, if any, where you were formally disciplined for behavior or performance on the job:

2. Have you ever been dismissed from employment? If so, describe circumstances and identify employer:

3. Have you ever left an employer to avoid disciplinary measures? If so describe circumstances and identify employer:

4. Have you ever been charged with misconduct by another employee or employer for which an investigation substantiated the charge? If so describe circumstances and indicate employer:

I certify that answers given herein are true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given may result in discharge.

Print full legal name: \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_ Date \_\_\_\_\_

Please return this form and all Application materials to:

Mr. Richard Stowell  
Utah School Boards Association  
860 East 9085 South  
Sandy, UT 84094  
[rstowell@usba.cc](mailto:rstowell@usba.cc)  
801-566-1207  
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